

Enterprise M3 Board Meeting

28 January 2021

Enterprise M3 Board Appointments and Governance - Item 7

The Enterprise M3 Board is asked to:

NOTE the current and upcoming sub-group vacancies

NOTE the appointment of Daniel Ruiz to the Transport Action Group

AGREE the Term extension of Ross McNally as an Enterprise M3 Board Director for a period of 3 years to January 2024

NOTE the recent progress being made on Chair recruitment and the updated timetable for recruitment

AGREE the interviewing panel for the Chair recruitment

1. Board Recruitment, Membership and Vacancies

- 1.1 The Nominations Committee met on 19th January 2021 to discuss existing Board and sub-group vacancies. They also agreed a recommendation to be put to the Board.
- 1.2 There are a number of existing vacancies about which we have previously updated the Board but which have not yet been filled. These are:
 - 1 x Resources, Finance and Audit Committee Member
 - 1 x Enterprise and Innovation Action Group Chair (Group is currently being rescoped)
 - 2 x Nominations Committee Member
- 1.3 **The Board is asked to NOTE** that Daniel Ruiz has agreed to join the Transport Action Group following discussions with the Chief Executive. Daniel has extensive experience in the area of transport being a registered reviewer of the UK Governments major projects, including reviews of the Belfast Rapid Transit project and Highways England's Major Projects portfolio. As CEO of Zenzic, Daniel is responsible for shaping the UK's connected and automated transports testing and development environment.
- 1.4 The Chief Executive will continue to approach Board Members in order to fill the existing vacancies and it is hoped that a number of recommended appointments will be brought to the next Board meeting for agreement.
- 1.5 Ross McNally's first term of office on the Enterprise M3 Board is due to end at the end of January 2021. The Nominations Committee noted Ross' commitment and contribution to the Board, as well as his role in representing the LEP and supporting LEP priorities including Transport for South East and Covid-19 recovery. The Nominations Committee unanimously agreed to the term extension and **asks the Board to APPROVE the recommendation that Ross McNally be re-appointed for a second term of 3 years until January 2024.**
- 1.6 Following the Board workshops in late 2020, it was noted that a number of Board Members were interested in attending sub-group meetings as observers. We would encourage Members to engage with this initiative, as a way of gaining a deeper understanding of the decisions, discussions and work that these groups undertake. As such, we ask Members to contact the Chief Executive or respective sub-group Chairs if they wish to attend as observers.

2. Chair Recruitment

- 2.1 The process for recruiting a new Chair is being launched at the end of January. The microsite is being finalised following input from the Chief Executive and will be approved by the Nominations Committee before going live.
- 2.2 The current, indicative timetable for the process is as follows:
- Recruitment start date: end of January 2021
 - Application deadline: early to mid March 2021
 - Preliminary interviews (with Green Park): w/c 22 March and w/c 29 March 2021
 - Shortlist meeting: w/c 5 April 2021
 - Panel interview: middle to end April 2021
 - Board approval: 27 May 2021
 - Board start date: 29 July 2021
 - Chair start date: Q3 2021
- 2.3 It should be noted that this timetable is still indicative, and some dates may change. However, assuming that suitable candidates apply, we are confident that the process can be concluded in time for the Board approval date of 27 May 2021. In the event that no suitable candidates are found through the initial exercise, there is scope to run a further recruitment drive, in order to ensure that a suitable Chair is found before the current Chair's term ends in November 2021.
- 2.3 The panel for the final interview has been considered by the Nominations Committee, which has agreed that the following Board Members should conduct the interview: Kathy Slack, Linda Cheung, Deborah Allen and Cllr Rob Humby. This panel was selected on the basis of their respective roles as Chief Executive, Chair of the Nominations Committee, Chair of PMG and Local Authority JLB representative. **The Board is asked to APPROVE the recommended interview panel.**
- 2.4 The Nominations Committee and the Chief Executive are also exploring options to increase Board engagement in the process. It is anticipated that each applicant proceeding to the final interview stage will be asked to take part in an informal discussion with a group of around 5 Board Members. The Chief Executive will approach Board Members about participating in this group. We are also considering how to enable shortlisted candidates to engage with the current Chair, and whether some kind of engagement with EM3 staff would also be appropriate.

Jordan Tame,
Governance and Assurance Manager
19th January 2021