

Enterprise M3 Board Meeting

26 November 2020

Enterprise M3 Board Appointments and Governance – Item 8

Enterprise M3 Board is asked to:

ENDORSE the appointment of Daniel Ruiz to the Enterprise M3 Board from 26th November 2020

AGREE the holding pool of three suitable applicants for future Board vacancies

AGREE the appointment of Cllr Joss Bigmore to the Enterprise M3 Board nominated by the Joint Leaders Board.

AGREE the indicative timeline for Chair recruitment

AGREE the appointment of Julie Baker as Chair of the FSE Steering Group from December 2020.

AGREE the appointment of Sarah Jane Chimbwandira as the Chair of the Clean Growth Forum from November 2020.

AGREE the appointment of Cllr Joss Bigmore and Paul Shackley to the Enterprise M3 Programme Management Group nominated by the Joint Leaders Board.

1. Board Recruitment and Membership

- 1.1 The Nominations Committee met on 17th November and agreed a number of recommendations to put to the Board.
- 1.2 The recruitment exercise of the Non-Executive Director has been completed. Four applicants were selected for interview on the 1st October 2020 and the panel chaired by Dave Axam, selected Daniel Ruiz as the successful candidate. All applicants were of a high quality and Nominations Committee agreed that the remaining three candidates should be kept within a pool for interviewing for any suitable board vacancies in the future.
- 1.3 Members are asked to **Endorse the appointment of Daniel Ruiz to the Enterprise M3 Board from 26th November 2020 for an initial term of three years.**
- 1.4 Members are asked to **Agree to holding a pool of the three suitable applicants identified though this latest competition for further suitable board vacancies that occur within the future.**
- 1.5 The Joint Leaders Board (JLB) on the 19th November 2020 received a nomination for Cllr Joss Bigmore to join the Enterprise M3 Board as the Surrey District representative. The JLB considered the nomination and voted in favour of appointment to the Board. **Enterprise M3 Board Directors are asked to agree this appointment.**
- 1.6 The Nominations Committee discussed the approach to recruitment of the chair position and agreed an indicative timetable for the recruitment. The proposed timetable is:
 - Pre-recruitment activity: November – December 2020
 - Recruitment start date: January 2021
 - Advertising: Closes February 2021
 - Panel interview: Early-mid March 2021
 - Board approval: 25 March 2021
 - Board start date: May 2021
 - Chair start date: Q3 2021

- 1.6 It should be noted by the Board that this timetable is based on the assumption that a candidate is found within recruitment and interview stage. Enterprise M3 are placed to be able to re-advertise the role should a suitable candidate not be found and still meet the ultimate goal of recruiting a new Chair by November 2021.
- 1.7 Enterprise M3 shall use its existing contract with Green Park for the recruitment of the Chair with the Board and Nominations Committee leading the recruitment process working closely with the Chief Executive and the Director - Operations. An update on progress shall be provided at the next Board Meeting in January 2021.
- 2. Board and Sub-Group Vacancies**
- 2.1 Four vacancies for board sub-groups have been identified as being able to be filled immediately. These have been considered by the Nominations committee and the Joint Leaders Board for the Local Authority vacancies and their recommendations are below. Subject to the decisions of the Board, this leaves five vacancies unfilled at current time. These are listed at 2.6.
- 2.3 It is recommended that the Board **agrees the appointment of Julie Baker to Chair of the Finance South East Steering Group from December 2020.** Julie has over 30 years' experience in the world of banking and would bring significant knowledge and experience to the Group having chaired the Access to Finance Group at the APPG for Women in Enterprise.
- 2.4 It is recommended that the Board **agrees the appointment of Sarah Jane Chimbwandira to Chair of the Clean Growth Forum.** Sarah sits on the Clean Growth Forum and as CEO of Surrey Wildlife Trust (SWT) is leading on SWT's 'Restoring Surrey's Nature' strategy to seize the opportunity to secure a strong zero carbon, nature-based recovery.
- 2.5 At the Joint Leader's Board meeting on the 19th November nominations were brought forward to fill the two Local Authority Programme Management Group (PMG) vacancies. These nominations were for; Cllr Joss Bigmore to join the Enterprise M3 PMG as the Surrey District representative and for Paul Shackley to join the PMG as the Hampshire District representative. The Joint Leaders Board voted and agreed these nominations. **Enterprise M3 Board Directors are asked to agree these appointments.**
- 2.6 Assuming approval of the recommendations within this paper, the following vacancies remain:
- 1 x Resources, Finance and Audit Committee Member
 - 1 x Enterprise and Innovation Action Group Chair (Group is currently being rescoped)
 - 2 x Nominations Committee Member (From November 2020)
 - 1 x Transport Action Group Member
- 2.7 The Chief Executive shall continue to approach Board Members to fill the existing vacancies and it is hoped that a number of appointments will be brought at the next Board meeting for agreement.
- 2.8 Board members should note that the percentage of our board that is female is 45%. Government have set us a target of 50% of board directors to be female by March 2023. The Board should note that with only two of the current local authority leaders being female (one is on our PMG and the other is newly appointed at Woking) this will always put a pressure on recruiting for the remaining fourteen.

Jordan Tame,
Governance and Assurance Manager
19th November 2020