

Enterprise M3 Programme Management Group

15 October 2020 - 0930-1130

Zoom Video Conference

MINUTES

Members Attending

James Cretney - Chair
Deborah Allen
Dave Axam
Matt Furniss
Rob Humby
Paul Millin
Kathy Slack
Lucille Thompson

EM3 Guests Attending

Rachel Barker
Aleks Bennett
Lee Danson
Jennie Pell
Sam Read
Jeannie Satchell
Jordan Tame
Geoff Wells
Justine Davie

Apologies

Rob Carr
Mike D'Alton
David Fletcher

Observer

Claire Burnett – Homes England

1. Welcome and Introductions

- 1.1 James Cretney welcomed everyone to the meeting. The Group was advised that it was Rachel Barker's last day at Enterprise M3 LEP. Deborah Allen would be taking over as Chair of PMG when James finished his term of office with the LEP at the end of November. David Fletcher was leaving Hampshire County Council at the end of the year to join Derby City Council, a new senior officer representative from Hampshire County Council would be sought to join PMG. Catherine Turner was stepping down as the Homes England representative on the Group and Claire Burnett would attend as the Homes England representative at future meetings.

2. Declaration of Interest

- 2.1 In addition to all interests previously declared, the following interests were noted:

| Name | Interest | Declared Action |
|--|--|--|
| Matt Furniss, Rob Humby, Paul Millin and Geoff Wells | Covid-19 Recovery Fund | Left the room during the decision making |
| James Cretney, Rob Humby and Lucille Thompson | Clean Growth Pilot Programme – Winchester City Council Marwell project | Left the room during the decision making |

3. Capital Programme Update

- 3.1 The Group received an update on the progress in delivering the capital programme. There were a number of projects for consideration for funding on the agenda and if those projects were all approved there would be just £40k of unallocated funding available to support new projects. Since the last meeting the mid-year review had taken place to review progress on governance, delivery and strategy. The draft minutes had been received and would be shared with PMG in November. The contract for the Whitehill and Bordon Town Centre project had been signed and the Aldershot Town Centre Regeneration – Union Street East project contract sign off was almost complete. It was the intention that all remaining contracts would be signed in November.

- 3.2 Kevin Travers reported that an issue had arisen with the delivery of the Brighton Hill Roundabout Scheme which meant that the scheme could no longer be delivered in full within the funding timescale. The cause of the issue was that planning consent for the provision of the Camrose Link Road had been refused. It was understood that the improvement at the Roundabout could still be delivered and although it would not deliver the same level of capacity benefits as the original scheme it was still considered to provide very high value for money. The inability to deliver the Camrose Link Road in the short term would result in an underspend for the scheme. It was estimated that the revised scheme could be delivered for £11.3m and therefore the £1.7m underspend would be returned. A paper would be brought to the Group in November with details on the outputs and outcomes for the revised scheme and confirmation of the final costs. The Group discussed the revised project and agreed to a revised legal agreement for £11.3m.
- 3.3 Kevin Travers reported on the Blackwater Valley Hotspots scheme which had been raised at the Group meeting in July. Surrey County Council (SCC) had agreed to jointly deliver the project with Guildford Borough Council (GBC) and it was agreed at the July meeting that a maximum of £500k could be rolled forward to 2021/22 which would be met using loan repayments. SCC had now advised that the costs put forward by GBC had been significantly under budgeted and more work was required before the project could be delivered. SCC were expecting they would only be able to spend approximately £600k in 2020/21, not £1.48m as previously agreed. SCC would be reporting to their Cabinet in November for additional funding and GBC had been requested to increase their contribution, but SCC was also requesting flexibility on the spend of the LEP funding achieved in 2020/21.
- 3.4 The Group discussed the options for spend if the Blackwater Valley Hotspots scheme was not progressed. There was concern over the discrepancy in costs for the scheme and the number of delays associated with the scheme. The Group was advised that SCC was committed to delivering the scheme and would be aware of the political commitment before their Cabinet meeting in November. The Group was advised that there was currently limited flexibility in the amount of funding available for spend in 2021/22. Once the quarter 2 monitoring reports had been processed there would be a clearer picture on the spend profile of all projects. The Group asked that work was carried out by the team to see what other schemes could be brought forward if the Blackwater Valley Hotspot scheme did not go ahead. A report would be brought to the meeting in November to provide assurances from SCC on delivering the scheme and a confirmation on costs.
- 3.5 The Group was advised that £550k additional funding had been agreed under the Chief Executive's delegation for the Weyside Urban Village project. The additional funding would support the provision of facilities for the existing community and help to 'de-risk' the wider development programme. Some elements of the scheme had changed however GBC were confident they could still deliver the project in the timescales and that the targets would be met.

| Action to be taken | By Whom | When |
|---|---------------|------------------|
| Report to the PMG meeting in November on the outputs and outcomes for the Brighton Hill Roundabout scheme and revised funding | Kevin Travers | 12 November 2020 |
| Report to the PMG meeting in November on the Blackwater Valley Hotspots project on delivery of the scheme and confirmed spend profile | Kevin Travers | 12 November 2020 |
| Report to the PMG meeting in November on potential pipeline projects that could be brought forward | Lee Danson | 12 November 2020 |

4. Getting Building Fund

- 4.1 The Group received a report on the progress in delivering the Getting Building Fund. The grant offer had been received from Government with half of the funding being received now and the other half in April 2021. The Group was informed that this was not what was expected and had been raised with Government, the original advice was that one third would be received in 2020/21 and two thirds in 2021/22. Government responded that their expectation was that half would be

spent by March 2021 and the other half by March 2022 and the LEP was advised to use their freedoms and flexibilities to achieve the spend.

- 4.2 The Digital Skills and Clean Growth Programme were both on the agenda for funding approval. There were some Clean Growth Programme projects which achieved 50% match funding and were under £100k and these would be approved by the Chief Executive under delegated authority. The Gigabit EM3 Town and Rural project had received approval from the Board for £250k to work through outstanding issues. A report would be brought to the November PMG and Board meeting with an options paper for consideration. The Creative Tech Growth Booster contract was progressing and the Park, Ride and EV charge contract was due to be signed imminently.

| Action to be taken | By Whom | When |
|---|-----------------------------|------------------|
| Options paper on the Gigabit EM3 Town and Rural project to be brought to the November PMG meeting | Rob Dunford/ Kevin Lloyd | 12 November 2020 |

5. Covid-19 Recovery Fund

- 5.1 Lee Danson reported on the Covid-19 Recovery Fund and proposals for projects to address the impact of Covid-19. The Capital to Revenue Fund had been allocated £3m from the Local Growth Fund to support scheme development, design advancement, skills and career improvement and business support. At the start of 2020/21 the remaining balance in that fund was £1m. In May 2020 PMG agreed £77,450 of funding for recovery activity including market analysis and gathering business intelligence. A further £222k had been approved by the Chief Executive for additional recovery activity under delegated authority. There was currently £700.5k remaining in the fund and a proposal was put forward for six projects totalling £680k. The projects included: business case refinement for the Gigabit EM3 Town and Rural project, which would be repaid through GBF or partner contribution; development of a pipeline of active travel and sustainable transport projects; market research/demand studies for future workspace opportunities; development of an income generation strategy and action plan for the LEP; a pilot to develop a new innovative approach to electric vehicle charging; and, a screen skills pilot for job seekers in the aviation industry.
- 5.2 The Group discussed the proposed projects and how they all linked to Covid-19 recovery through investing in new growth and increasing resilience. It was agreed that the income generation strategy and action plan would be governed through the Resources, Finance and Audit Committee. The Group agreed the use of the remaining Capital to Revenue fund for Covid-19 recovery purposes and to allocate £680k to support the projects and activities set out in the paper.

| Action to be taken | By Whom | When |
|---|------------------------------|--------------|
| Include the income generation strategy and action plan on the Resources, Finance and Audit Committee agenda | Lee Danson/ Aleks Bennett | October 2020 |
| Progress the Covid-19 recovery projects | Lee Danson | October 2020 |

6. Capital Project for Consideration

a) Esports – Queen Mary’s College

- 6.1 The Group received a report on an application from Queen Mary’s College, Basingstoke for £228k Local Growth Fund grant to become the leading Esports BTEC provider in the South East. The total project cost was £460k with £232k match funding provided from Queen Mary’s College, of which £36k was a contribution from BELONG. The project would deliver by March 2021. The project would focus on developing skills in emerging technology and would be the first of its kind within the region. The investment would enable the future proofing of a facility by remodelling an unused floor of a teaching block, increasing the networking capability and providing high specification computing equipment. The Covid-19 pandemic had strengthened the case for an

Esports Hub as the sector had shown resilience in its ability to deliver throughout and its potential to aid economic recovery post Covid had been highlighted in a recent Government paper. AECOM had carried out due diligence and concluded that the project was viable and the grant should be approved subject to satisfactory answers provided to the questions posed. It was confirmed that all questions and comments had been satisfactorily addressed.

- 6.2 The Group discussed the proposal and agreed to approve £228k Local Growth Fund grant funding to Queen Mary’s College, Basingstoke for the Esports project.

| Action to be taken | By Whom | When |
|---|------------------|---------------|
| Progress the Queen Mary’s College Esports project to contract | Jeannie Satchell | November 2020 |

b) Gaming and Digital Hub – Alton College

- 6.3 The Group received a report on an application from Alton College, part of the Havant and South Downs Campus, for £829,845 Local Growth Fund grant for a Gaming and Digital Hub. The total cost of the scheme was £1.185m with match funding of £355,648 provided by Havant and South Downs Campus. The project was focussed on developing skills in digital capacity by providing a bespoke and industry reflective space and be a first choice for young people looking for a career in the creative and digital sectors. The College had confirmed that despite the tight timescales the project would be complete by March 2021. It would provide an opportunity to develop a local centre of excellence to meet the needs of local companies. AECOM had carried out due diligence and recommended the project was viable and the grant should be approved. It was confirmed that all due diligence actions had been addressed satisfactorily in writing.

- 6.4 The Group discussed the proposal and agreed to approve £829,845 Local Growth Fund grant funding to Alton College for the Gaming and Digital Hub project.

| Action to be taken | By Whom | When |
|---|------------------|---------------|
| Progress the Alton College Gaming and Digital project to contract | Jeannie Satchell | November 2020 |

c) EM3 Colleges – Digital Response to Covid-19

- 6.5 The Group received a report on an application from the EM3 College Consortium for £2.2m to deliver a digital response to Covid-19. Match funding of £733k would be provided from the colleges. The project would build upon the successful Pathway to the Virtual Campus project and was designed as a phase 2 approach. It was acknowledged that colleges needed to respond rapidly to accommodate online learning and previous investment in e-learning platforms and new technology had allowed them to quickly respond to the lockdown allowing students to access learning from home. Since then work had been carried out to identify gaps and ways of improving the quality of learning and inclusiveness. The digital response project would provide digital upgrades across the different campus sites so that learning could be delivered in Covid bubbles. The work would enable the colleges to switch rapidly to remote learning if required. The funding would also be used to purchase equipment to enable lectures and seminars to be recorded.
- 6.6 AECOM had carried out due diligence on the application and concluded that it was a low risk project with clear strategic outputs and addressed the need to further develop the digital infrastructure across the six colleges. It was confirmed that all areas for clarification in the due diligence report had been addressed satisfactorily.
- 6.7 The Group discussed the project and agreed it was an important project to boost learning in the area. The Group agreed to approve £2.2m Getting Building Fund grant funding to the EM3 College Consortium for their digital response to Covid-19 project.

| Action to be taken | By Whom | When |
|--|------------------|---------------|
| Progress the EM3 College Consortium digital response to Covid-19 project to contract | Jeannie Satchell | November 2020 |

d) Inspiring Science for All Digitisation Project

- 6.8 The Group received a report on an application from the Winchester Science Centre for an additional award of £260k from the Local Growth Fund for an extension to the Inspiring Science for All project. Match funding of £225k would be provided by Winchester Science Centre. The purpose of the project was to support the digital learning of young people as they engaged with STEM subjects (Science, Technology, Engineering and Mathematics). The project would create a new website to support digital learning and purchase equipment to support live and interactive content creation. The purchase of equipment would help further develop their Science@Home initiative which reached over 1 million people during the Covid-19 pandemic.
- 6.9 The project was reviewed internally and it was felt that the costs were reasonable and the timeline of implementation was sound. Any additional costs would be met by the Science Centre which would be included in the legal agreement. The allocation of funding would be subject to the receipt of unspent funds from Royal Holloway.
- 6.10 The Group discussed the project and agreed to approve £260k Local Growth Fund grant funding to Winchester Science Centre for an extension to the Inspiring Science for All project, subject to funding being made available.

| Action to be taken | By Whom | When |
|--|-------------|---------------|
| Progress the Winchester Science Centre extension to the Inspiring Science for All project to contract, once funding was made available | Jordan Tame | November 2020 |

e) Clean Growth Pilot Programme

- 6.11 The Group received a report on the Clean Growth Programme which provided an update on progress on projects. At the last meeting PMG had agreed to delegate authority to the Chief Executive to approve projects which provided 50% match funding and were requesting under £100k of funding, therefore both the Spelthorne Borough Council Solar Depot Project and the Winchester City Council Solar Depot project had been approved and were proceeding to contract. There were two projects seeking approval from the Group.
- 6.12 The PowerQuad pilot and demonstrator project had been considered at the previous PMG meeting and discussions had been held to see if the match funding could be increased. Following discussions the total project value was reduced to £40,880 with the applicant requesting £33,244 funding which represented 19% match funding. The Group discussed the project and recognised that extensive discussions had been held and were satisfied that the maximum available match funding was being provided. The Group agreed to approve £33,244 grant funding for the PowerQuad pilot and demonstrator project.
- 6.13 The Winchester City Council Marwell project was a low carbon heating project which would replace the oil-fired boiler and wet central heating system, which heats the Giraffe House, with renewable heat in the form of an air source heat pump and triangular solar photovoltaic panels. Although the panels would not be on a public building they would be procured and owned by the Council. The total project cost was £237,180 with grant funding sought of 119,748. The Group discussed the project and agreed to approve £119,748 grant funding for the Winchester City Council Marwell project. It was noted that the projects would be part funded by the Getting Building Fund and Local Growth Fund.

| Action to be taken | By Whom | When |
|---|----------------|---------------|
| Progress the PowerQuad pilot and demonstrator project to contract | Jennie Pell | November 2020 |
| Progress the Winchester City Council Marwell project to contract | Jennie Pell | November 2020 |

7. **Any Other Business**

8. James Cretney thanked Rachel for all her support during his time as Chair of PMG and wished Rachel well for the future in the next stage of her career.

8.1 The future Programme Management Group meetings would be held as follows:

- Thursday 12 November 2020 – 10am-1pm
- Thursday 14 January 2021 – 10am-1pm
- Thursday 11 March 2021 – 10am-1pm

Enterprise M3 Programme Management Group

12 November 2020 – 10:00-13:00

Zoom Video Conference

DRAFT MINUTES

Members Attending

James Cretney - Chair
Deborah Allen
Dave Axam
Claire Burnett
David Fletcher
Matt Furniss
Rob Humby
Paul Millin
Kathy Slack
Lucille Thompson

EM3 Guests Attending

Lee Danson
Kevin Lloyd
Fiona McMurray
Jordan Tame
Kevin Travers
Geoff Wells

Apologies

Rob Carr
Mike D'Alton

Observers

Joy Carter – University of Winchester
Stephen Martin – Enterprise M3

1. Welcome and Introductions

- 1.1 James Cretney welcomed everyone to the meeting. It was noted that Joy Carter was joining the meeting as an observer following an interest from the Enterprise M3 Board in observing PMG meetings.
- 1.2 Stephen Martin was introduced to the Group as the new Director – Operations formally joining Enterprise M3 on the 30 November 2020.
- 1.3 The minutes of the previous meeting were reviewed, the minutes were approved and all actions were noted as complete or appearing on the agenda of the meeting.

2. Declaration of Interest

- 2.1 In addition to all interests previously declared, the following interests were noted:

| Name | Interest | Declared Action |
|---|---|---|
| Deborah Allen and Claire Burnett | Programme Management Group Terms of Reference | Left the room during the decision making |
| Rob Humby and David Fletcher | Capital Programme Update | Left the room during the decision making |
| Paul Millin, Matt Furniss and Geoff Wells | Contract Review | Left the room during the decision making |
| Rob Humby and Lucille Thompson | Future Workspace Programme | Remained in the room as no decision was made on projects where they had a specific interest |

3. Programme Management Group Terms of Reference

- 3.1 The Group were given an overview of the Programme Management Group's Terms of Reference and noted the upcoming changes to the Group's membership following James Cretney's departure at the end of November 2020 and David Fletcher's departure at the end of December 2020. Nominations for the Local Authority representatives were noted as being sought at the 19 November Joint Leaders Board Meeting.
- 3.2 The Group agreed the appointment of Claire Burnett as the Homes England representative and Stacey King as a Private Sector Board member to replace James Cretney to the Enterprise M3 Programme Management Group. The Group noted the appointment of Deborah Allen as Chair of the PMG from November 2020.

| Action to be taken | By Whom | When |
|---|-------------|---------------|
| Update the Programme Management Group Terms of Reference with the membership appointments agreed and publish on the Enterprise M3 website | Jordan Tame | November 2020 |

4. Capital Programme Update

- 4.1 The Group received an update on the progress in delivering the capital programme. Since the last PMG a further five contracts were agreed and £10m of LGF claims received and processed to date in line with previous years Q2 position. Work would be ongoing to increase spend in Q3 and Q4.
- 4.2 An update was provided on the Fleet Town Centre Recovery Scheme. Hart District Council had advised the LEP that the pedestrianisation works would be removed and Fleet Road reopened to traffic. The Group were advised that discussions with Hart District Council officers was ongoing and there was potential for a revised scheme to be delivered. The Group were not asked to make a decision on this item at the meeting.
- 4.3 Lee Danson gave an overview of the digital platform which was being developed to complement high street and town centre shopping working. The proposal would provide an enhanced marketing platform to be available for market traders, pop-up premises and click and collect services, the Group was asked to delegate authority to the Chief Executive for expenditure of £10k. It was raised that Enterprise M3 should explore the existing platforms and see if a local platform could be utilised. The Group approved the recommendation and delegated authority was awarded to the Chief Executive for this project.
- 4.4 An update was provided on the available funding amount of the Local Growth Fund. Table 2 within the paper set out the current position. There was £2m left unallocated following decisions on Royal Holloway, Winchester Science Centre and the Future Workspaces Programme. It was highlighted that the LEP were at a critical point in terms of new projects as due to Government deadlines it would be difficult to bring forward pipeline projects and achieve spend.
- 4.5 Government had advised the LEP to utilise freedoms and flexibilities to ensure that Enterprise M3 reached its spend targets. An update on this position would be brought to the meeting in January 2021. Enterprise M3 would continue to work closely with its Accountable Body and its local authority partners to ensure the programme was delivered.
- 4.6 It was noted that there were many projects with a green RAG rating, but it was questioned how the amber and red RAG projects were progressing. It was noted that the team would be working closely with the project sponsors in reducing the risk and ensuring that the projects were delivered. The projects with an amber RAG rating were noted as all being approved but not yet contracted but the team was confident that these projects would be delivered and following contracting the status would be updated to a green RAG rating. It was noted that the amber

projects were also not as time critical as spend was scheduled to be drawn down against loans repayments in future years.

- 4.7 An update was provided on the Brighton Hill Roundabout project which had been reported on at the previous PMG meeting. The proposed scheme could not be delivered in full and Kevin Travers had been working closely with Hampshire County Council to bring forward a revised scheme which provided good outputs with a good Benefit Cost Ratio. The cost estimates had been reviewed and the revised scheme could be delivered for £19.3m (£1.6m less than the original cost), and the LEP would reduce its funding amount from £13m to £11.65m. The Group discussed the project and agreed to the revised funding amount of £11.65m for the Brighton Hill Roundabout scheme.

| Action to be taken | By Whom | When |
|--|---------------|-----------------|
| Proceed with the Digital Platform Project with the Chief Executive having delegated Authority to approve £10k following receipt of a business case | Kevin Lloyd | 14 January 2020 |
| Proceed with a Deed of Variation for the Brighton Hill Roundabout Scheme | Kevin Travers | 14 January 2020 |

5. Contract Review

- 5.1 Lee Danson provided the Group with an update on progress of contracts over the 2020/21 financial year. There had been 26 contracts to complete following approvals from the Board and PMG for a combined value of £23.1m. Nine contracts had been signed and a further five had been issued and were awaiting signatures. The 14 contracts complete or about to be completed had a value of £15.3m (66% of 2020/21 contract value). The Group were informed of the 12 outstanding contracts with the individual details provided within the paper.
- 5.2 The Surrey EV Chargepoint Pilot project was discussed and it was noted that due to issues around the MAAS element of the scheme, progress had been slow since August 2020. Kevin Travers informed the Group that the project issue had now been resolved and was confident that the project could now move forward. He recommended a deadline of contract agreement by 30 November 2020.
- 5.3 The Group agreed the recommendation for the Surrey EV project to be withdrawn if the contract was not agreed by 30 November 2020.

| Action to be taken | By Whom | When |
|--|---------------|------------------|
| Proceed the Surrey EV Chargepoint Pilot Project to contract, if contract agreed by 30 th November. If not agreed by 30 th November withdraw scheme from the programme. | Kevin Travers | 30 November 2020 |

6. Getting Building Fund

- 6.1 The Group received a report on the progress in delivering the Getting Building Fund. The guidance from Government was that Enterprise M3 needed to achieve 50% (£6.5m) spend in 2020/21. Lee Danson highlighted that Enterprise M3 were confident in achieving the £6.5m following recent discussions and ongoing work with the project sponsors.
- 6.2 The contracts for 8 out of 10 GBF projects were progressing well and were anticipated to be signed by 30 November 2020.

7. Gigabit EM3 Town and Rural Project

- 7.1 Kevin Lloyd introduced himself and gave an update on the Gigabit EM3 project and its ongoing progress.

- 7.2 At the previous meeting it was agreed that further preparatory work was needed to be completed before the £4.5m GBF could be approved. This entailed detailed assessment and design work to be carried out on the route as well as an options analysis of the potential delivery vehicle. The Board approved the allocation of £250k for this work to be undertaken.
- 7.3 Procurement had taken longer than originally anticipated however it was now well underway and was expected to be let later in November 2020. The work should be completed in February 2021 which was later than planned but would not affect the overall project timeline of spending by 31 March 2022. It was noted that the Local Authority Steering Group would be deferred to a later date once the information from the preparatory work became available.
- 7.4 The Group was supportive of the project however were conscious of the risk. It was requested that a report be brought to the Board or PMG to update on the timescales and project deliverability. Rob Dunford and Kevin Lloyd were working closely with partners and other organisations who had delivered similar schemes to understand the different options and follow best practice. They were also exploring options should the spend profile, timeline or project elements change to ensure delivery of the project.
- 7.5 It was discussed that independent third-party support should be considered to assess the options brought forward following the preparatory work. Enterprise M3 were in the process of appointing expert advice. It was noted that individual local authorities may wish to obtain their own independent advice but that the options and advice provided should be worded simply to ensure they were understood and able to make decisions against.

8. **Brooklands College Proposal**

- 8.1 Kathy Slack gave an update on the proposal from Brooklands College, it was noted that this was a confidential paper.
- 8.2 The Group discussed the proposal, benefits and outcomes and subsequent development and requested that the team speak to Elmbridge Borough Council about future plans. The Group requested that the College was encouraged to incorporate clean growth and digital aspects into their planning and that the possibility of incubation facilities for business be explored. Claire Burnett offered support for the project and would liaise with Kathy Slack to discuss options.
- 8.3 The Group agreed to approve LGF loan funding and delegated authority to the Chair of the PMG to provide final sign off on the project following confirmation of costs.

| Action to be taken | By Whom | When |
|---|-------------|-----------------|
| Proceed the Brooklands College Project to contract following confirmation of costs and sign off from the Chair of PMG | Kathy Slack | 14 January 2021 |

9. **Future Workspace Programme**

- 9.1 Kevin Travers gave an overview of the Programme. The Group were being asked to agree a new programme to support pilot projects to supply innovative and flexible workspaces within the Enterprise M3 area. It was noted that there were opportunities for this fund to be provided on a loan basis and at least two of the potential projects were likely to be loans.
- 9.2 The Group discussed the potential risks of ability to deliver the programme given the 31 March 2021 spending deadline. As the schemes progressed through planning these would become more apparent however with the information available at the meeting the risks were considered low and, at this stage, only the programme was being approved rather than individual projects.
- 9.3 Match funding levels were discussed and reflections were drawn to the Clean Growth Programme which requested 50% match funding from the projects. Kevin Travers highlighted that for the grants provided under the Programme this should not be an issue but that a more

flexible approach would be needed for the loans provided. This was due to interest being applied and that ultimately the funding returned to the LEP to be utilised elsewhere.

- 9.4 Lee Danson highlighted that this was a pilot project and there was potential to provide further funding in future years but it was unable to be expanded above £500k this financial year.
- 9.5 Rob Humby declared an interest in the potential Andover/Incuhive project within the Programme and Lucille Thompson raised the links to the proposed Winchester scheme but as no decision was being made on individual projects, they remained in the room for the decision making.
- 9.6 The Group agreed broad parameters and allocation of £500k for the Pilot Programme and delegated authority to the Chief Executive for projects under £250k but any project over £250k would need to come back to the PMG for approval.

| Action to be taken | By Whom | When |
|--|---------------|-----------------|
| Proceed with the Future Workspaces Pilot Programme | Kevin Travers | 14 January 2020 |

10. EZ³ Enterprise Zone Update

- 10.1 Kathy Slack introduced Fiona McMurray to the Group and gave an update on the Enterprise Zone programme.
- 10.2 Enterprise M3 had a multi-site Enterprise Zone, each site has its own merits and opportunities and each had a particular specialism. A detailed overview of progress on each site was given to the Group.
- 10.3 Business Rates reduction had been successful particularly at Basing View and a proportion of the Business Rates Income Growth (BRIG) across all 3 sites was retained by the Enterprise M3 LEP over 25 years.
- 10.4 It was noted that substantial progress has been made on the Enterprise Zone Sites following the £13m investment by Enterprise M3 across the three sites with the costs to be re-couped through BRIG income. It was also highlighted that despite delays caused by normal construction processes, as well as additional issues related to COVID-19, that the £13m LGF expenditure would be fully utilised by 31 March 2021.

11. LEP Update on Recent Developments

- 11.1 Kathy Slack gave an update on recent developments. It was noted that there were plans circulating in the media to review the Green Book approach to spending and projects. This would move away from the existing way of reviewing projects and Enterprise M3 would stay up to date with the guidance as it emerged.
- 11.2 Positive progress was being made on moving the Enterprise M3 Growth Hub in-house. It was highlighted that Enterprise M3 were liaising with other LEPs and that a number of LEPs were following Enterprise M3's example. The Group were informed of the work completed to date on the Review and Renew Action Plan working with other LEPs and engaging with partners for feedback. The Plan had been published on the Enterprise M3 website available for anyone to view and read.
- 11.3 A number of announcements had been made in the media including the big pharmaceutical announcement of UCB acquiring a 19 hectare site in Windlesham and the news of the Gordon Murray Group plans for a 54 acre site also in Windlesham. Kathy Slack highlighted the work of the Enterprise M3 team on inward investments particularly in the space sector with NanoAvionics expanding its operations into Basingstoke. The Guildford Games Festival was also mentioned which demonstrated how Enterprise M3 worked with partners to promote the region.

11.4 There was discussion regarding the new Government Social Value model. This model would require public sector contracts to be assessed on Covid-19 impact on equality and levelling up. The overarching aim of which was to level the playing field for the UK's small businesses and start ups. The measures were due to come into effect from January 2021

12. **Any Other Business**

12.1 The meeting was James Cretney's last meeting as his term of office on the Enterprise M3 Board would finish at the end of November. The Group thanked James Cretney for his outstanding contribution to the Programme Management Group and as a Board Member.

12.2 The future Programme Management Group meetings would be held as follows:

- Thursday 14 January 2021 – 10am-1pm
- Thursday 11 March 2021 – 10am-1pm

DRAFT