

**Enterprise M3 Ltd Board Meeting**  
**Thursday 24 September 2020 – 1.00-4.00pm**  
**Zoom Video Conference**

**AGENDA**

1.	Welcome and introductions from the Chair	(DAx)	1.00pm
2.	Minutes of the previous meeting and matters arising ( <a href="#">Minutes of meeting held on 30 July</a> and <a href="#">action summary</a> )	(DAx)	1.05pm
3.	<a href="#">Chairs Report</a> • Calendar of Activity	(DAx)	1.10pm
4.	Declaration of Interest	(DAx)	1.20pm
5.	COVID-19 Intelligence and Recovery Plan • Update presentation on intelligence gathered and proposed way forward for recovery plan	(KS/SL)	1.25pm
<b>Items for decision</b>			
6.	<a href="#">Enterprise M3 Board Appointments and Governance</a> • Update on recruitment of Non-Executive Directors • Agree sub group appointments	(MS)	1.50pm
7.	<a href="#">Assurance Framework and Articles of Association</a> • Agree revised Assurance Framework and Articles of Association following the extension of the Chairs term of office	(KS)	2.00pm
8.	Growth Hub Service Delivery – ( <i>confidential paper</i> ) • Agree the proposal for the future delivery of the Enterprise M3 Growth Hub	(RD)	2.10pm
<b>COMFORT BREAK – 10 MINS</b>			
9.	Capital Programme Update, Getting Building Fund and projects for consideration a) Note the current progress in delivering <a href="#">Capital Programme</a> b) Note the current progress in delivery the <a href="#">Getting Building Fund</a> programme c) Consider the funding request for the <a href="#">Future Towns Mobility Demonstrator</a> project d) Consider the funding request for the Gigabit EM3 Town and Rural project ( <i>confidential paper</i> )	(RB) (LD) (SL) (RD/KL)	2.35pm
<b>Items for discussion/update –</b>			
10.	<a href="#">Resources, Finance and Audit Committee Report</a> • Note the 2020/21 Revenue Budget Forecast and Medium-Term Financial Stability Update.	(DAII)	3.20pm
11.	Government Plans (verbal update) • Receive an update on Government plans and key areas of activity	(RT)	3.30pm
12.	<a href="#">Chief Executive's Report</a> • Receive detail on the current work being undertaken by the LEP Team	(KS)	3.45pm
13.	Joint Leaders Board ( <i>verbal update</i> ) • Update on the Joint Leaders Board meeting held on 17 September.	(RM)	3.55pm

<b>Items for noting</b>	
14.	<a href="#">EM3 Delivery Plan</a>
15.	<a href="#">EM3 Sustainable Development and Equality Implementation and Action Plan</a>
16.	<a href="#">Programme Management Group Report</a> ( <i>PMG minutes 10 and 17 September</i> )
17.	<a href="#">EU Programme Update</a>
18.	<a href="#">Forward Programme</a>

**Next Meeting:** 12.00-5.00pm – Thursday 26 November, 2020

**Directors invited:**

Deborah Allen – BAE Systems  
 Dave Axam – AI2EV  
 Virginia Barrett – Farnborough College of Technology  
 Joy Carter – University of Winchester  
 Linda Cheung – Connectegrity  
 Sarah Jane Chimbwandira - Surrey Wildlife Trust  
 Cllr David Clifford – Rushmoor BC  
 James Cretney – Marwell Wildlife  
 Barney Ely – Hays  
 Cllr Rob Humby – Hampshire County Council  
 Ren Kapur – X-Forces Enterprises  
 Cllr Colin Kemp – Surrey CC  
 Stacey King – CityFibre  
 Jim McAllister – The Rutland Group  
 Ross McNally – Hampshire Chamber of Commerce  
 Cllr Richard Millard – East Hants DC  
 Cllr Caroline Reeves – Guildford BC  
 Kathy Slack – Enterprise M3 Chief Executive  
 Cllr John Ward – Waverley BC

**Apologies received:**

Julie Baker – NatWest and Royal Bank of Scotland

**Co-opted Members:**

Mike Short – Department for International Trade

**Guests invited:**

Rob Carr – Section 151 Officer, Hampshire CC Accountable Body  
 Richard Turl – EM3 Area Lead, Cities and Local Growth Unit

**EM3 Team invited:**

Rachel Barker – Enterprise M3 Director of Operations  
 Rob Dunford – Enterprise M3 Director of Business Delivery  
 Sue Littlemore – Enterprise M3 Head of Policy and Strategy, Strategic Communications and Political Engagement  
 Aleks Bennett – Enterprise M3 Finance and HR Manager  
 Lee Danson – Enterprise M3 Programme Manager  
 Justine Davie – Enterprise M3 Office Manager and Executive Assistant