

## Enterprise M3 Joint Leaders Board

Notes of a meeting of the Joint Leaders Board held on 19 September 2019

at The Village Hotel, Farnborough, Hampshire

### Present:

Cllr Clive Sanders	Basingstoke & Deane Borough Council (Chair - <i>Item 1-3</i> )
Cllr Colin Kemp	Surrey County Council (Chair - <i>Item 4-8</i> )
Cllr Ken Rhatigan	Basingstoke & Deane Borough Council
Neil Taylor	Basingstoke & Deane Borough Council
Dave Axam	Enterprise M3
Kathy Slack	Enterprise M3
Rachel Barker	Enterprise M3
Justine Davie	Enterprise M3 (Minutes)
Cllr Richard Millard	East Hants District Council
Gill Kneller	East Hants District Council
Cllr Caroline Reeves	Guildford Borough Council
James Whiteman	Guildford Borough Council
Cllr Stephen Reid	Hampshire County Council
Stuart Jarvis	Hampshire County Council
Cllr Nick Prescott	Runnymede Borough Council
Cllr David Clifford	Rushmoor Borough Council
Paul Shackley	Rushmoor Borough Council
Cllr Ian Harvey	Spelthorne Borough Council
Daniel Mouawad	Spelthorne Borough Council
Cllr Charlotte Morley	Surrey Heath Borough Council
Oliver Harrison	Surrey County Council
Cllr Phil North	Test Valley Borough Council
Roger Testall	Test Valley Borough Council
Cllr John Ward	Waverley Borough Council
Tom Horwood	Waverley Borough Council
Cllr Lucille Thompson	Winchester City Council
Laura Taylor	Winchester City Council
Cllr Ayesha Azad	Woking Borough Council
Ray Morgan	Woking Borough Council

### Apologies were submitted from:

Mel Barrett	Basingstoke and Deane Borough Council
Cllr Stuart Selleck	Elmbridge Borough Council
Rob Moran	Elmbridge Borough Council
Cllr Keith Mans	Hampshire County Council
Cllr Rob Humby	Hampshire County Council
John Coughlan	Hampshire County Council
Cllr David Neighbour	Hart District Council
Daryl Phillips	Hart District Council
Patricia Hughes	Hart District Council
Paul Turrell	Runnymede Borough Council
Cllr Tim Oliver	Surrey County Council
Joanna Killian	Surrey County Council
Cllr Richard Brooks	Surrey Heath Borough Council
Karen Whelan	Surrey Heath Borough Council
Cllr David Bittleston	Woking Borough Council

### 1. Introductions and apologies for Absence

1.1. Cllr Sanders welcomed everyone to the meeting and apologies were noted.

## **2. Minutes of the Previous Meeting**

- 2.1. The minutes of the meeting held on 15 May 2019 were approved.

## **3. Election of a New Chair of the Joint Leaders Board**

- 3.1. Cllr Clive Sanders reported that one nomination had been received for the position of Chair of the Joint Leaders Board which was Cllr Colin Kemp. The JLB agreed that Cllr Colin Kemp be appointed as the Chair.
- 3.2. Cllr Sanders commented on how much he had enjoyed chairing the JLB since its inception and that a unique forum had been created bringing together the leaders of the two counties which shared a strong bond and a common interest. He wished the JLB well for the future and hoped it continued to grow from strength to strength.
- 3.3. Cllr Kemp thanked Cllr Sanders for his energy and enthusiasm during his time chairing the JLB and he hoped he could continue the good work. Contact details for all Leaders and Chief Executive's for the local authorities in the Enterprise M3 area would be circulated to enable conversations to take place outside of the JLB meetings. Cllr Kemp commented that there was a strong agenda in the Enterprise M3 area for growth and it was important that all were mindful of what work was going on across the Enterprise M3 area and how authorities could work together.
- 3.4. ACTION: Surrey County Council had taken over the administration of the JLB and would circulate a contact list to all local authorities.

## **4. An Introduction to Enterprise M3 and the Joint Leaders Board**

- 4.1. Dave Axam, Chair of the Enterprise M3 Board presented to the JLB setting out the purpose of the LEP and of the JLB. It was highlighted that the focus of the LEP was to drive economic growth in the Enterprise M3 area. There were a number of ways that was achieved which included through clear strategies and priorities, an effective governance structure and investment resulting in delivery of projects with high impact. Enterprise M3 had a good reputation as a high performing LEP and was rated annually on its performance. In 2018 Enterprise M3 was rated by Government as Exceptional on Strategy, Good on Governance and Good on Delivery.
- 4.2. The JLB was advised that applications for funding for projects under £3m were scrutinised by the Programme Management Group and decisions made on whether the projects should proceed. If the project request was over £3m a recommendation would be made from the Programme Management Group to the Enterprise M3 Board for the final decision. Both Hampshire and Surrey local authorities were represented on the Programme Management Group.
- 4.3. The JLB was informed that the current Local Growth Fund would run out in March 2021. The recent prospectus focussed on good quality projects targeted at specific areas in particular digital and clean growth. A pipeline of future projects needed to be developed to enable a quick response to any future funding released from Government. It was important that the benefits of the current projects were gathered and local authorities were urged to encourage their teams to respond to the quarterly monitoring requests from Enterprise M3 to provide the details on the benefits achieved. Demonstrating the benefits to Government would strengthen the case for any future funding allocation.
- 4.4. Kathy Slack, Enterprise M3 Chief Executive reported on the work of the LEP and highlighted that the collaboration and partnership working was a major contributor to the success of the LEP. There were a number of work streams in place or planned which would require input from local authorities including:
  - Understand impact of Brexit and action in place
  - Changes in employment
  - Skills supply and demand
  - Making towns successful
- 4.5. There was lots of evidence being gathered for the LIS which would be shared with the JLB. Other key areas of work included the Growth Hub which was very active and highly regarded, the

Careers Enterprise Company which were connecting schools with businesses, the Enterprise Zones and the South East Energy Strategy working on green initiatives.

- 4.6. Future items proposed for the JLB were discussed which included a presentation from the Careers Enterprise Company on skills shortages and engaging businesses and sharing information on the economic shift in employment and towns evidence gathered as part of LIS work. Other issues discussed for future agenda was scrutiny and economic development.

## 5. **Agreeing Programme for Scrutiny of Enterprise M3**

- 5.1. Laura Taylor, Chief Executive Winchester City Council presented the proposed scrutiny process to review the business of the Enterprise M3 LEP prior to the November JLB meeting. The purpose of the scrutiny was to act as a critical friend, challenge assumptions and encourage innovation. It was an opportunity for the JLB to consider whether the LEP was taking the right and best approach for the area. The scrutiny process would only involve local authority Leaders, not Chief Executive's.
- 5.2. The LEP was requested to provide details on the baseline information on the economic area, national influences and strategic response, human and financial resource management and key risks, and an overview of successes to date with delivery outcomes, in advance of the scrutiny session. The JLB would be asked to consider the information provided and identify if there was anything missing, if the support was in the right areas and what the priorities should be for the coming year.
- 5.3. It was proposed that the Board Directors that were also members of the JLB would represent the LEP for the scrutiny process, along with LEP officers, and that alternative representatives of those local authorities could be invited to participate in the session. Cllr Phil North was agreed as Chair for the scrutiny session as Cllr Colin Kemp would be representing the LEP.
- 5.4. The JLB agreed to the proposed process for the scrutiny meeting in November and agreed it should be light touch as the JLB already carried out scrutiny at each meeting.

## 6. **Election of Enterprise M3 Board Directors**

- 6.1. The JLB was asked to elect three Borough/District representatives to sit on the Enterprise M3 Board of Directors, one from Hampshire and two from Surrey. All Leaders had been invited to submit applications and four were received before the deadline, one from Hampshire and three from Surrey.
- 6.2. Cllr Richard Millard as the only Hampshire applicant was asked to leave the room while the JLB considered the application. The JLB agreed that Cllr Millard be appointed as a Hampshire District Leader to the Enterprise M3 Board of Directors.
- 6.3. A secret ballot was held to appoint the two Surrey representatives from the three applications received from Cllrs Ian Harvey, Caroline Reeves and John Ward. All applicants were asked to leave the room while a discussion took place and then the secret ballot was carried out. Following the secret ballot it was agreed that Cllrs Ian Harvey and Caroline Reeves be appointed as the two Surrey District Leaders to the Enterprise M3 Board of Directors. Cllr John Ward was thanked for submitting his application.

## 7. **Business Readiness (supporting business for leaving the EU)**

- 7.1. A report was circulated which provided information on the role that Enterprise M3 LEP had been requested to undertake in the Government business readiness programme to support businesses to prepare to leave the EU. Ten new regional LEP/Growth Hub clusters had been established across England and Enterprise M3 had been chosen to lead the South Central cluster which comprised Thames Valley Berks, Solent, Coast to Capital and Enterprise M3. An internal Enterprise M3 team had been mobilised to take the work forward.
- 7.2. The Cities and Local Growth Unit had secured funding for the work, the main tasks were:
  - Supporting roll-out of regional workshops;
  - Drawing together a detailed programme of events;

- Gathering and reporting business intelligence;
- Scaling up business engagement; and
- Signposting businesses to information sources

- 7.3. Funding had been provided to carry out the work and Enterprise M3 was expected to receive £50k to cover costs of managing the South Central cluster. A further £205k was expected to support the Brexit Business Support work of the whole cluster. The funding would need to be spent by end March 2020. An application was being developed to secure the £255k available.
- 7.4. The Government had set out a programme of regional workshops, there were three being held in the South Central Cluster in Brighton, Southampton and Reading. The Department of International Trade and the Chambers of Commerce had also arranged a series of regional events. The JLB was asked to promote the “Get Ready” message and encourage business to attend the national events. Intelligence was a key requirement and JLB members were asked to feed any information they received to the Enterprise M3 team.
- 7.5. The JLB discussed the programme and it was suggested that the events should be streamed online to enable businesses not able to attend the events to view the content. Cllr Rhatigan reported that Basingstoke and Deane BC had received funding from Government for the business readiness work so there needed to be some co-ordination of work. It was recognised that the national campaign would be missed by a number of businesses and the LEP would be aiming to engage with those businesses. The Growth Hub and in particular the Growth Champions were well informed and would be a key resource used to target businesses.

## 8. Enterprise M3 Update

- 8.1. Rachel Barker reported that the current capital expenditure forecast was that £45m would be spent in 2019/20. It was expected that all of the available Local Growth Fund would be allocated by November 2019. Local authorities were thanked for submitting funding applications.
- 8.2. Kathy Slack advised that there would be private sector vacancies on the Enterprise M3 Board from November 2020. A new private sector Chair would also need to be appointed from November 2020 when Dave Axam’s six-year term would end. Local authorities were requested to let Rachel Barker know if there were any strong candidates in their area that they thought would be interested in joining the Board and would be suitable for the position. There was the opportunity to co-opt members to the Board for up to one-year in advance of them joining the Board of Directors. There was also the opportunity for them to join one of the action groups.

## 9. Dates of Future Meetings

21 November 2019	Woking, Surrey
23 January 2020	Hampshire – venue to be confirmed
19 March 2020	Surrey – venue to be confirmed