Enterprise M3 Programme Management Group

23 October 2019, 16:00-17:00

Telephone Conference

MINUTES

Members Attending	**Guests Attending**	**Apologies**
James Cretney - Chair	Rachel Barker	Mike D'Alton
Deborah Allen	Kevin Travers	Paul Millin
Dave Axam	Geoff Wells	
Richard Brooks	Justine Davie	
Rob Carr		
David Fletcher		
Matt Furniss		
Rob Humby		
Kathy Slack		
Catherine Turner		

1. **Welcome and Introductions**

1.1 James Cretney thanked everyone for joining the telephone conference.

2. **Declaration of Interest**

2.1 In addition to all interests previously declared, the following interests were noted:

Name	**Interest**	**Declared Action**
Richard Brooks	New Expression of Interest located in the Surrey Heath Borough Council area	Left the conference call before decision making
Rob Humby	Future Winchester Expression of Interest	Left the conference call before decision making

3. **New Expressions of Interest**

3.1 The Group considered a paper which provided an update on the current capital funding position and provided details on the new expressions of interest (EOIs) received by the August deadline. The Group was advised that all of the Surrey County Council contracts had now been signed and some claims had been received. The formal write-up from the mid-year review had been received and would be shared with the Group with the minutes. SQW had been appointed to work alongside the LEP on evaluation and economic impact of Enterprise M3's work. SQW would be keen to meet with PMG members and an update on their work would be brought to the November PMG meeting.

3.2 Current 19/20 expenditure figures were low but a further £3m in claims had been received that week and it was hoped that the Hampshire County Council large scheme contracts would be signed shortly. An exercise was being carried out to confirm the funding available and the total of projects in the pipeline. The projects being considered in the paper totalled £35m with approximately only £4m of funding available. It was acknowledged that some of the current projects could slip away or not deliver on time which could increase the amount of funding

available. A report would be brought to the November PMG on the projects in the pipeline, highlighting the priorities and the deliverability of the projects.

3.3 The Group was advised that a paper detailing the marketing criteria for Station Approach was deferred by Winchester City Council Cabinet that morning. This was due to the Council being on notice of a legal challenge to the decision to grant outline planning consent for the scheme. Winchester City Council were actively reviewing the scheme timetable and were aware of the March 2021 delivery deadline. The Chief Executive would be updating Enterprise M3 as soon as possible.

3.4 The Group was advised that Brooklands College were facing some issues and there would be some interventions put in place from outside. The LEP had been asked whether they would expect to receive repayment for the funding provided for Brooklands College the Advantage Project. It was agreed that the conditions in the contract would be exercised and repayment would be requested if appropriate.

3.5 The Group was advised on the Expressions of Interest received. There were four projects rated as category A.

- The Guildford College Care Skills Centre project was a resubmission of a project from Activate Learning for a grant request of £430k against a total project cost of £926k to support higher level apprenticeships and T-levels and up to 400 new learners. The Care Skills Training Centre would help grow learner numbers in healthcare. The college was working in collaboration with the Royal Surrey NHS Trust, there would also be linkages to the Healthcare Accelerator project in Guildford.

- The Future Winchester project had been submitted by Winchester City Council and requested grant funding of £2.5m against a total project cost of £5.049m to develop a multi-storey Park and Ride scheme in Winchester. The scheme would integrate sustainable measures to support the use of sustainable travel.

- The Electric Vehicle Training Centre project had been submitted by Basingstoke College of Technology for grant funding of £160k against a total project cost of £360k to develop a sustainable and scalable Electric Vehicle and Hybrid Technology Training Centre. The Centre would provide fitted out space for training in electric and hybrid vehicles.

- The final category A project had been submitted as commercial in confidence – it was a request for loan funding of £10m and grant funding of £6m. There was significant work required on the project but it was acknowledged as a hugely important infrastructure project supporting the clean growth agenda.

3.6 There were two projects rated as category B.

- The Tech Forest Innovation Centre had been submitted by East Hampshire District Council for a grant request of £1m against a total project cost of £3.5m to develop a new innovation centre at the Whitehill and Bordon Enterprise Zone.

- The second category B project had been submitted as commercial in confidence – it was a request for grant funding of £10.2m against a total project cost of £75m.

3.7 There were two projects rated as category C.

- The Bordon Modern Methods of Construction Skills Centre project had been submitted by the Future Skills Centre for grant funding of £4.5m for a total project cost of £4.5m, no match funding had been identified. The project idea was to build or extend the Future Skills Centre to develop a new Modern Methods of Construction Skills Centre.

- The second category C project had been submitted as commercial in confidence – it was for a grant funding request of £5m against a total project cost of £10m.

3.8 The Group discussed each of the projects, the reasons for their categorisation and the merits of whether they should be taken forward to due diligence. Following the discussion it was agreed that all of the category A projects should be taken forward to due diligence. The Tech Forest Innovation Centre was agreed as a category B project and would be held in the pipeline and further discussions would be carried out with East Hampshire District Council. The category B project submitted as commercial in confidence was reduced to a category C as it was felt it did not currently fit into the funding programme and there was a lack of detail to give sufficient confidence about the deliverability of the project. It was agreed that those projects categorised as C would not be pursued further however applicants would be directed to alternative funding sources and Enterprise M3 would offer support in pursuing these.

Action to be taken	**By Whom**	**When**
Share the mid-year review write up with PMG Members with the minutes of the meeting	Rachel Barker	November 2019
Provide an update on the SQW work on evaluation and economic impact to the November PMG meeting	Rachel Barker	14 November 2019
Advise relevant project managers to progress all category A projects to due diligence	Rachel Barker	November 2019

4. **Dates of Future Meetings**

4.1 The future Programme Management Group meetings would be held as follows:

- Thursday 14 November 2019 – 10am-1pm – Hampshire CC, Winchester
- Thursday 16 January 2020 – 10am-1pm – HG Wells, Woking
- Thursday 12 March 2020 – 10am-1pm – Rushmoor BC, Farnborough

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