

Enterprise M3 Board

Wednesday 22 May 2019 – 11.30am-5.00pm

**NOTE: Board Members are asked to arrive from 11.30am - a photographer is attending to take photos for the Annual Report
Lunch will be available from 11.30am**

Watts Gallery, Down Lane, Compton, Surrey, GU3 1DQ

AGENDA

1.	Alistair Burtenshaw, Director of Watts Gallery to welcome the Board and provide an overview on the work of Watts Gallery and future plans. A tour of the Gallery will commence at 12.30pm.	(AB)	12.00pm
2.	Welcome and introductions from the Chair –	(JC)	1.00pm
3.	Minutes of the previous meeting and matters arising (<i>Minutes of meetings on 28 March and action summary attached</i>) –	(JC)	1.05pm
4.	Chairs Report (<i>paper attached</i>) – • Calendar of Activity	(JC)	1.10pm
5.	Declaration of Interest –	(JC)	1.20pm
Items for decision			
6.	Enterprise M3 Governance (<i>paper attached</i>) - • Agree proposals from Nominations Committee	(MS)	1.25pm
7.	Enterprise M3 Strategic Communications (<i>paper attached</i>) – • Receive an update on development of strategic communications plan • Receive details on the main highlights and approach for the Annual Report • Note the format and content of the AGM on 21 June	(LC/SL)	1.45pm
8.	Local Industrial Strategy (<i>paper attached</i>) - • Receive an update on the development of the Local Industrial Strategy and the proposed approach to engagement	(KL)	2.10pm
9.	Enterprise M3 2019/20 Delivery Plan (<i>paper attached</i>) – • Agree the final version of the 2019/20 Delivery Plan	(RB)	2.30pm
10.	Resources, Finance and Audit Committee Report (<i>paper attached</i>) – • Approve the 2018/19 final outturn	(KS)	2.45pm
11.	Enterprise M3 Office Location (<i>confidential paper</i>) • Consider the options for office location for the Enterprise M3 Team	(KS)	3.00pm
COMFORT BREAK – 15 minutes			
12.	Capital Projects for consideration (<i>confidential papers</i>) – a) Camberley London Road Highway Improvements b) Farnborough Growth Package	(KT) (KT)	3.20pm
Items for discussion/update			
13.	Capital Programme Update (<i>paper attached</i>) – • Summary of capital programme performance to date and receive details of the delivery of business cases for projects	(RB)	3.50pm
14.	The Gaming Sector (<i>paper attached</i>) - • Presentation on the significance of the gaming sector to the EM3 region, including current LEP involvement and option for adding a specialist resource to the EM3 team	(RD)	4.05pm

15.	Government Plans (<i>verbal update</i>) – • Receive an update on Government future plans and key areas of activity.	(LJ/TW)	4.25pm
16.	Chief Executive's Report (<i>paper attached</i>) – • Discuss the update on current EM3 work included in the Chief Executive's Report	(KS)	4.35pm
17.	Joint Leaders Board (<i>verbal update</i>) – • Update on the Joint Leaders Board meeting held on 15 May.	(DC)	4.50pm
Items for noting			
18.	Programme Management Group Report (<i>PMG minutes 9 May to follow</i>) -		
19.	EU Programme Update (<i>paper attached</i>) –		
20.	Forward Programme (<i>programme attached</i>) –		

Next Meeting: 12.00-5.00pm – Thursday 25 July, 2019 – Desklodge, Basing View, Basingstoke

Directors attending:

Col Simon Browne – Army
Linda Cheung – Connectegrity
Cllr David Clifford – Rushmoor BC
James Cretney – Marwell Wildlife
Jason Gaskell – Surrey Community Action
Paul Hogg – Royal Holloway
Tim Jackson – Sparsholt College
Cllr Keith Mans – Hampshire CC
Jim McAllister – The Rutland Group
Ross McNally – Hampshire Chamber of Commerce
Kathy Slack – Enterprise M3 Chief Executive

Apologies received:

Deborah Allen – BAE Systems
Dave Axam – AI2EV
Barney Ely – Hays
Cllr Colin Kemp – Surrey CC
Stacey King – BT
Andrew Lambert – Electronic Media Services Ltd
Ken Moon – Federation of Small Businesses

Co-opted Member:

Mike Short – Department for International Trade

Guests attending:

Laura Jackson – BEIS South Central Team
Toni Wootton – BEIS South Central Team

EM3 Team attending:

Rachel Barker – Enterprise M3 Assistant Director – Operations
Rob Dunford – Enterprise M3 Assistant Director – Business Delivery
Kevin Lloyd – Enterprise M3 Local Industrial Strategy Lead
Kevin Travers – Enterprise M3 Head of Transport
Justine Davie – Enterprise M3 Programme Administrator