

Enterprise M3 Board

Tuesday 24 May, 2016 – 2.00-5.00pm

Institute for Communication Systems, University of Surrey, Guildford, Surrey GU2 7XH

(Note: the Board meeting will follow the strategic workshop which will start at 9.30am)

AGENDA

1.	Welcome and Introductions –	(GF)	2.00pm
2.	Minutes of the previous meeting and matters arising – <i>(Minutes of meeting on 31 March 2016 and action summary attached)</i>	(GF)	2.05pm
3.	Declaration of Interest –	(GF)	
Items for discussion/update			
4.	Growth Hub Update – <ul style="list-style-type: none"> Nicki Clarke and Jill Lee from the BE Group, to present the annual review of the Growth Hub Service and to provide details on progress to date 	(NC/ JL)	2.10pm
5.	Local Growth Fund 3 – Bid for Funding <i>(paper to follow)</i> – <ul style="list-style-type: none"> Formally agree projects to be considered further and to potentially form part of our growth deal to Government. This session will build on discussion at the strategic workshop in the morning. 	(TA)	2.30pm
6.	Devolution <i>(verbal update)</i> – <ul style="list-style-type: none"> Receive an update on the current devolution position. 	(GF/ KS)	2.50pm
7.	Directors Report <i>(verbal update)</i> – <ul style="list-style-type: none"> Receive an update on the current Enterprise M3 work. 	(KS)	3.10pm
Items for decision			
8.	LGF Projects for approval <i>(papers attached)</i> – <ul style="list-style-type: none"> Woking Town Centre Transport Infrastructure Package 	(KT)	3.30pm
9.	LGF Programme Update <i>(paper attached)</i> – <ul style="list-style-type: none"> Summary of Local Growth Fund performance to date 	(TA)	3.50pm
10.	Enterprise Zone Governance Arrangements <i>(paper attached)</i> – <ul style="list-style-type: none"> Consider the establishment of an Enterprise Zone interim Programme Steering Group to be given delegated authority for decision making 	(CQ)	4.10pm
11.	Finance Report <i>(paper attached)</i> – <ul style="list-style-type: none"> Receive details on the final accounts for 2015/16 	(KS)	4.40pm

Items for noting only			
12.	Growing Enterprise Fund (<i>paper attached</i>) –		
13.	European Programme (<i>paper attached</i>) –		
14.	Forward Programme (<i>programme attached</i>) –		

Next Meeting: 2.00-5.00pm – Tuesday 26 July, 2016 – Careys Manor Brockenhurst, New Forest, Hampshire, SO42 7RH

Board Members attending:

Dave Axam - BT
David Barnes- Farnborough Aerospace Consortium
Tim Colman – FSB
Cllr Ferris Cowper - East Hants DC
Nick Elphick – Pure World Energy
Geoff French - AECOM
Cllr Moira Gibson - Surrey Heath
Tim Jackson – Sparsholt College
Cllr Keith Mans - Hampshire CC
Dr Malcolm Parry - University of Surrey
Louise Punter - Surrey CoC
Cllr Clive Sanders - Basingstoke & Deane BC
Mike Short – Telefonica
Cllr Paul Spooner – Guildford BC
Chris Tinker - Crest Nicholson

Apologies received:

Andy Barr - Army
James Cretney - Marwell Wildlife
Zoe Gray - Learning Links (*note Zoe has changed jobs but will remain on the Board until a replacement for the Not for Profit sector is appointed*)
Andrew Lambert - Electronic Media Services Ltd
Cllr Peter Martin - Surrey CC

Kate Cornford – Assistant Director, BIS South Central & West

Guests attending:

Toni Wootton – BIS South Central Team
Nicki Clarke – BE Group
Jill Lee – BE Group
Kathy Slack – Enterprise M3 Director
Tanja Aijo – Enterprise M3 Programme Manager
Sarah Carter – Enterprise M3 Skills Project Manager
Chris Quintana - Enterprise M3 Enterprise and Innovation Project Manager
Jude Robinson - Enterprise M3 Policy and Strategy Manager
Kevin Travers - Enterprise M3 Transport Project Manager
Justine Davie – Enterprise M3 Project Administrator