



Driving prosperity in the M3 corridor

## **Enterprise M3 Board Meeting**

**26 July 2018**

### **Enterprise M3 Governance – Item 7a**

Enterprise M3 Board is asked to:

**NOTE:** The Deliverables agreed for Dave Axam, as Chair of Enterprise M3

**NOTE:** The progress made to continuously improve the EM3 Assurance Framework

**APPROVE:** The proposed procedure to deal with 'no confidence' which will be included in the Assurance Framework

**ENDORSE:** Ross McNally, Executive Chair of Hampshire Chamber of Commerce as the EM3 Board representative on the Transport for South East Shadow Partnership Board

#### **1 Deliverables for Chair**

- 1.1 It was noted at the May 2018 Board that the deliverables for the new Chair Dave Axam would be shared with the July 2018 Board.
- 1.2 The deliverables agreed by the Nominations Committee are contained in the attached Appendix 1 – Letter dated 19<sup>th</sup> June 2018.

#### **2 Assurance Framework**

- 2.1 The EM3 Assurance Framework has been reviewed and is in the process, with the support of Debbie Allen, BaE Systems, of being strengthened as part of the EM3 continual process of improvement so that we retain our 'Exceptional' grading as part of the Annual Conversation with Government. The revised version will be brought back to the September 2018 Board
- 2.2 The Board is asked to agree the following paragraph which will be included in the Assurance Framework:

'The position of Chair of the board is appointed by the main board of the LEP. Should the board question its confidence in the Chair then if two board members (at least one of whom is from the public sector) raise this in writing to the director, no later than 7 days before the next board meeting, a discussion item will be tabled at that next board meeting. The Chair may be asked to leave the meeting during all or part of this point and the leader of the JLB will take the Chair. Should it be decided that a vote of no confidence is required, by two board members requesting this, then a show of hands will be taken and should a majority greater than 60% of board members eligible to vote then vote "no confidence" the Chair may be de-selected by the board.'

### **3 Transport for the South East Shadow Partnership Board**

- 3.1 Transport for the South East (TfSE) covers five LEP areas, namely Coast to Capital, Enterprise M3, Solent, South East and Thames Valley Berkshire LEPs. The LEPs have been fully involved in TfSE since it was established, playing a key role in ensuring that economic growth is promoted and is central to the development of the Transport Strategy. In recognition of the importance of LEPs TfSE has agreed that two LEP Board members are co-opted to the Shadow Partnership Board to collectively represent the five LEPs, with each representative also having voting rights. To date, this role has been undertaken by Dave Lees from Solent LEP and Steve Allen from Coast to Capital LEP. However David Lees has moved onto a new role so the LEP were asked to put forward suggestions to replace him. We nominated one of our Board members Ross McNally, Executive Chair of Hampshire Chamber of Commerce. With his extensive Board and leadership experience in business membership organisations and a range of service sectors, combined with his understanding of business community and the South East most widely. we considered him to be a strong candidate. This nomination is supported by the other LEPs in the area, so we are now seeking Enterprise M3 LEP Board endorsement of Ross' nomination.

### **4 Nick Elphick**

- 4.1 Our thanks to Nick Elphick for his continues ongoing commitment to the remain on the EM3 Board, Enterprise Zone and the Resources, Finance and Audit Committee until September 2018.

**Sally Agass**  
**Interim Assistant Director - Operations**

19<sup>th</sup> June 2018

Dave Axam  
Chair  
Enterprise M3

Dear Dave

### **Chair's role**

I am delighted to welcome you as Chair of Enterprise M3 and am writing to set out the key aspects of the Chair's role. The appointment will be until November 2020. The role will be in line with our Assurance Framework and reflect the role as set out in the recent advert for a new chair of EM3. I wrote out in May to confirm your appointment.

The following role is agreed:

1. Chair the Enterprise M3 LEP board as required and provide a report on chair activity at the board meeting.
2. Attend the Nominations Committee.
3. Attend the Resources, Finance and Audit Committee.
4. Attend key stakeholder meetings as agreed with director and in line with an agreed Stakeholder Engagement Plan. Including supporting, or acting to ensure that board members support, key engagements with wider groups and business in pursuit of the LEP objectives.
5. Lead the annual conversation with Government
6. Attend as required Chair LEP Network Meetings, Greater Thames Valley Chairs meetings and meetings with ministers and key officials including the bi annual meeting with the Prime Minister.
7. Support the director by providing advice and acting as a sounding board as required.
8. Agree the performance objectives for the director and undertake performance assessments in line with HCC HR policy.
9. Attend as an invitee, where possible, the Programme Management Group

10. Chair the Strategic Economic Plan Steering Group through to the publication of the SEP and then step down from the group as it moves into development of the Local Industrial Strategy but have a standing invite to attend.

We will share this letter with board members at the next board meeting and publish along with board papers on our website.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Mike Short', with a stylized, looped end.

Mike Short  
Chair Nominations Committee