

## Enterprise M3 Board

Thursday 27 July, 2017 – 2.00-5.00pm

Ramboll, Carlton House, Ringwood Road, Woodlands, Southampton, SO40 7HT

### AGENDA

1.	Mike Needham, Director at Ramboll to welcome the Board and inform the Board on the work of Ramboll.	(MN)	2.00pm
2.	Welcome and Introductions –	(GF)	2.20pm
3.	Minutes of the previous meeting and matters arising – <i>(Minutes of meetings on 25 May and action summary attached)</i>	(GF)	2.25pm
4.	Declaration of Interest –	(GF)	
5.	Fawley Waterside <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• To discuss feedback following the site visit to Fawley Waterside and discuss next steps.</li> </ul>	(CQ)	2.30pm
<b>Items for decision</b>			
6.	Capital to Revenue Transfer <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Agree the principal of transferring capital funding for revenue funding and the options available.</li> </ul>	(AB)	2.45pm
7.	Enterprise M3 Governance <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Agree the role and process for recruitment of deputy chair(s) and a timetable on actions for the appointment of a new chair.</li> </ul>	(MS)	3.00pm
8.	Growing Enterprise Fund <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Agree to progress the staff accommodation at Cranleigh Village Hospital project to due diligence.</li> </ul>	(RB)	3.30pm
<b>Items for discussion/update</b>			
9.	Innovation South Science & Innovation Audit <i>(verbal update)</i> – <ul style="list-style-type: none"> <li>• Receive details on the Innovation South Science &amp; Innovation Audit submission to Government.</li> </ul>	(MS/ SL)	3.40pm
10.	Strategic Economic Plan Refresh – Draft Report <i>(paper to follow)</i> – <ul style="list-style-type: none"> <li>• Receive a draft report on the Strategic Economic Plan and discuss the content following on from the Annual General Meeting outcomes.</li> </ul>	(DA)	4.00pm
11.	Local Growth Fund Programme Update <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Summary of Local Growth Fund performance to date.</li> </ul>	(RB)	4.20pm
12.	Update on Government Plans <i>(verbal update)</i> – <ul style="list-style-type: none"> <li>• Receive an update on Government future plans.</li> </ul>	(TW)	4.30pm
13.	Enterprise M3 Business Plan <i>(paper to follow)</i> – <ul style="list-style-type: none"> <li>• Discuss the revised Enterprise M3 Business Plan.</li> </ul>	(RB)	4.40pm

14.	Joint Leaders Board ( <i>verbal update</i> ) – <ul style="list-style-type: none"> <li>• Cllr Clive Sanders to provide an update on the Joint Leaders Board meeting held on 19 July.</li> </ul>	(CS)	4.50pm
<b>Items for noting</b>			
15.	Finance Report Q1 2017/18 ( <i>paper attached</i> ) –		
16.	EU Programme Update ( <i>paper attached</i> ) –		
17.	Directors Report ( <i>paper attached</i> ) –		
18.	Forward Programme ( <i>programme attached</i> ) –		

**Note: A short tour of Ramboll will take place at the end of the Board meeting.**

**Next Meeting:** 2.00-5.00pm – Thursday 28 September, 2017 – Project Five, 2nd Floor, St Georges House, Knoll Road, Camberley, GU15 3SY

**Board Members attending:**

Dave Axam – BT  
Linda Cheung - Connectegrity  
Tim Colman – FSB  
Cllr Ferris Cowper - East Hants DC  
James Cretney - Marwell Wildlife  
Nick Elphick – Pure World Energy  
Geoff French – AECOM  
Cllr John Furey - Surrey CC  
Jason Gaskell – Surrey Community Action  
Paul Hogg – Royal Holloway  
Tim Jackson – Sparsholt College  
Andrew Lambert - Electronic Media Services Ltd  
Cllr Keith Mans - Hampshire CC  
Louise Punter - Surrey CoC  
Cllr Clive Sanders - Basingstoke & Deane BC  
Mike Short – Telefonica  
Cllr Paul Spooner – Guildford BC  
Chris Tinker - Crest Nicholson

**Apologies received:**

Andy Barr - Army  
Cllr Julia Potts – Waverley BC

**Guests attending:**

Toni Wootton – BEIS South Central Team  
Kathy Slack – Enterprise M3 Director  
Rachel Barker – Enterprise M3 Head of Programmes  
Aleks Bennett – Enterprise M3 Finance Manager  
Sue Littlemore – Enterprise M3 Higher Education Project Manager  
Chris Quintana – Enterprise M3 Enterprise and Innovation Project Manager  
Justine Davie – Enterprise M3 Project Administrator