

## Enterprise M3 Board

Tuesday 28 March, 2017 – 1.30-5.00pm

BMW (UK) Ltd, Summit ONE, Summit Avenue, Farnborough, GU14 0FB

### AGENDA

1.	Adam Smith, Head of Project Team at BMW Group UK to give a tour of Summit ONE and provide a presentation on the working practices and culture.	(ES)	1.30pm
2.	Welcome and Introductions –	(GF)	2.15pm
3.	Minutes of the previous meeting and matters arising – <i>(Minutes of meetings on 29 November and action summary attached)</i>	(GF)	2.20pm
4.	Declaration of Interest –	(GF)	
<b>Items for discussion/update</b>			
5.	Life Science Business Activity and Opportunities Survey <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Professor Peter Smith and Alex Mant from the Institute for Life Sciences at the University of Southampton to present the findings from the life science business survey.</li> </ul>	(PS/A M)	2.25pm
6.	Enterprise M3 Enterprise Zone Implementation Plan <i>(paper to follow)</i> – <ul style="list-style-type: none"> <li>• Update following final sign-off by the sub -group of the Enterprise Zone Implementation Plan.</li> </ul>	(GF)	3.00pm
7.	Industrial Strategy <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• To discuss the implications of the Industrial Strategy and the proposed response to the Government consultation.</li> </ul>	(KS)	3.10pm
<b>Items for decision</b>			
8.	Local Growth Fund Programme Update <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Summary of Local Growth Fund performance to date.</li> </ul>	(RB)	3.20pm
9.	Local Growth Fund Future Programme <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Agree the projects to be included in the pipeline for the future LGF programme subject to confirmation of the final profile of the LGF3 allocation.</li> </ul>	(RB)	3.30pm
10.	Finance Report <i>(paper to follow)</i> – <ul style="list-style-type: none"> <li>• Agree the forecast position for the 2016/17 year end and the proposed budget for 2017/18.</li> </ul>	(RB)	4.00pm
11.	Enterprise M3 Risk Register <i>(paper attached)</i> – <ul style="list-style-type: none"> <li>• Review and agree the Enterprise M3 Risk Register.</li> </ul>	(RB)	4.15pm

<b>Items for discussion/update</b>			
12.	Enterprise M3 Growth Hub ( <i>paper attached</i> ) – <ul style="list-style-type: none"> <li>Receive an update on the performance to date and the executive summary for the Growth Hub Business Plan.</li> </ul>	(KS)	4.20pm
13.	Enterprise M3 Strategic Economic Plan Refresh ( <i>paper attached</i> ) – <ul style="list-style-type: none"> <li>Receive an update on progress with the refresh of the Strategic Economic Plan following the appointment of consultants.</li> </ul>	(DA)	4.35pm
14.	Enterprise M3 Governance ( <i>paper attached</i> ) – <ul style="list-style-type: none"> <li>Receive an update from the Nominations Committee on the progress of Board Member recruitment and appointment of a new Chair.</li> </ul>	(MS)	4.45pm
<b>Items for noting</b>			
15.	Growing Enterprise Fund ( <i>paper attached</i> ) –		
16.	EU Programme Update ( <i>paper attached</i> ) –		
17.	Directors Report ( <i>paper attached</i> ) –		
18.	Forward Programme ( <i>programme attached</i> ) –		

**Next Meeting:** 2.00-5.00pm – Thursday 25 May, 2017 – Brooklands College, Ashford

**Board Members attending:**

Dave Axam – BT  
David Barnes- Farnborough Aerospace Consortium  
Andy Barr - Army  
Tim Colman – FSB  
Cllr Ferris Cowper - East Hants DC  
James Cretney - Marwell Wildlife  
Geoff French – AECOM  
Jason Gaskell – Surrey Community Action  
Cllr Moira Gibson - Surrey Heath  
Paul Hogg – Royal Holloway  
Tim Jackson – Sparsholt College  
Andrew Lambert - Electronic Media Services Ltd  
Louise Punter - Surrey CoC  
Cllr Clive Sanders - Basingstoke & Deane BC  
Mike Short – Telefonica  
Cllr Paul Spooner – Guildford BC

**Apologies received:**

Nick Elphick – Pure World Energy  
Cllr Keith Mans - Hampshire CC  
Cllr Peter Martin - Surrey CC  
Chris Tinker - Crest Nicholson

**Guests attending:**

Toni Wootton – BEIS South Central Team  
Adam Smith – BMW Group UK  
Prof Peter Smith – University of Southampton  
Alex Mant – University of Southampton  
Mark Pearson – Surrey County Council  
Kathy Slack – Enterprise M3 Director  
Rachel Barker – Enterprise M3 Head of Programmes  
Justine Davie – Enterprise M3 Project Administrator