

**Minutes of Enterprise M3 LEP Board Meeting no. 3**

2.00 pm Wednesday 9 November 2011  
Surrey Heath

**Attendees**

Geoff French, Chair of Enterprise M3  
John Copley, Vice Chair  
Brig Neil Baverstock  
Cllr Patrick Burridge  
Tim Colman  
Peter Cowen  
Kate Dean  
Cllr Andrew Finney  
Dr Malcolm Parry  
Mike Rushworth  
Cllr Ken Thornber  
Louise Punter  
Moria Gibson

**Apologies**

Paul Bright  
Laura Pelling

**1. Notes of Previous Meeting and Matters Arising**

All actions identified at the previous meeting carried out except as noted below  
Action 2.2 Di Hayward meeting Susan Priest from SEEDA to see what information can be transferred to EM3.

Action 2.4 Letter received from Ministers confirming expansion of the LEP area.  
GF to meet Surrey Connects Chair Brian Ferrugia

Action 2.5 Consideration of introducing EZ benefits still to be finalised  
Action 2.7 – carry forward engaging with HCC to develop an EU bidding capability.

Action 2.13 Response drafted, circulated, amended and sent on NPPF

**2. Feedback from Implementation Group and Action Groups**

There is mixed progress in determining priorities.  
Agreed: board member to be on each action Group

FIBS	John Copley
Infrastructure	Geoff French
Rural/Broadband	Mike Rushworth, Peter Cowen
Property	Kate Dean
Place shaping/inward investment	Peter Cowen
Skills	Malcolm Parry, Tim Colman

In addition Laura Pelling is taking the lead on Communications

Following Implementation Group meeting on Monday 7 November 2011, Therese Lawlor will be seeking further support from local authorities for the action groups.

**3. Letter from Ministers**

Picked up under notes of previous meeting.

**4. Transport Consortia paper**

From 2015 government is looking for LEPs to combine to establish transport priorities. GF outlined that the key difficulty currently is to establish our likely partners. They could include Thames Valley Solent, Coast to Capital, Oxfordshire, Wiltshire, Dorset.

**5. Barriers to Growth Survey**

Elizabeth Verner presented the findings of the Barriers to Growth Survey. Hard copies were handed out.

**6. Growing Places Fund**

GF updated the Board on the announcement from earlier in the week that EM3 had an allocation of £14.4m from the fund. 98% of this is to be spent on infrastructure projects aimed at supporting growth. 2%, £288,000 approximately, can be spent on revenue costs such as project staffing.

*Action 3 - GF, PC and DH to attend workshop on 21 November in London.*

AF fed back from SEEC meeting that the fund can be used for rural broadband projects. KT suggested that the BDUK funded project will extend broadband coverage to 90%. Further funding could help improve coverage in rural areas. Government is also suggesting that we should look at how this funding can be recycled.

**7. Business Plan**

(a) Workshop – separate notes provided by Tim Slatsfield

(b) Communication Plan – JC talked through the first draft which was generally well received.

(c) Layout of website has been circulated to Board members

*Action 3 – send comments on communications plan to JC*

*Action 3 – JC/LP to bring detailed costed plan back to Board*

*Action 3 – Comments on website to Natalie Wigman.*

**8. Project Director**

Draft job description discussed. Agreed to take forward.

*Action 3 – DH to progress.*

**9. AoB**

GF and JC recently met separately with Mark Selby from Nokia. The outcome of these discussions is the possibility of an ICT sector group linking with Thames Valley LEP.

*Action 3 – GF to speak to Mark Selby about getting an ICT sector group established.*

JC outlined the start-up Britain initiative backed by Nokia and other blue chip companies to support start up businesses.

*Action 3 – JC and MP to bring proposal to January Board.*

**9. Next Meetings**

18 January 2012 - East Hants

28 March 2012 - Conference (venue tbc)