

Enterprise M3 Board

Thursday 25 May, 2017 – 2.00-5.00pm

Brooklands College, Weybridge Campus, Heath Road, Weybridge, Surrey, KT13 8TT

AGENDA

1.	Gail Walker, Principal and CEO at Brooklands College provide a presentation on the new Skills Centre part funded by the Enterprise M3 Local Growth Fund.	(GW)	2.00pm
2.	Welcome and Introductions –	(GF)	2.15pm
3.	Minutes of the previous meeting and matters arising – <i>(Minutes of meetings on 28 March and action summary attached)</i>	(GF)	2.20pm
4.	Declaration of Interest –	(GF)	
Items for discussion/update			
5.	Enterprise M3 Annual Report 2016-17 <i>(paper attached)</i> – <ul style="list-style-type: none"> • Discuss Enterprise M3 successes for the Annual Report 2016-17. 	(SL)	2.25pm
6.	Internationalisation Task and Finish Group <i>(paper attached)</i> <ul style="list-style-type: none"> • Receive details on the findings of the Internationalisation Task and Finish Group. 	(AL)	2.45pm
7.	Enterprise M3 Governance <i>(paper attached)</i> – <ul style="list-style-type: none"> • Receive an update from the Nominations Committee on the progress of Board Member recruitment and appointment of a new Chair. 	(MS)	3.00pm
Items for decision			
8.	Enterprise M3 Enterprise Zone Programme Steering Group Formalisation <i>(paper attached)</i> – <ul style="list-style-type: none"> • Agree the formalisation of the Enterprise Zone Programme Steering Group and the Terms of Reference. 	(GF)	3.15pm
9.	Enterprise M3 Growth Hub Contract Extension <i>(paper attached)</i> – <ul style="list-style-type: none"> • Receive a short update from Kevan Jones and agree a 6-month extension of the current Growth Hub contract. 	(CQ)	3.25pm
10.	Finance South East Contract <i>(paper attached)</i> – <ul style="list-style-type: none"> • Agree a 1-year extension to the investment period. 	(RB)	3.35pm
11.	Local Growth Fund Programme Update <i>(paper attached)</i> – <ul style="list-style-type: none"> • Summary of Local Growth Fund performance to date. 	(RB)	3.45pm
12.	Finance Report <i>(paper attached)</i> – <ul style="list-style-type: none"> • Agree the final accounts for 2016/17 year end and current budget position 2017/18. 	(RB)	4.00pm

13.	LEP Representation on the Sub National Transport Body <ul style="list-style-type: none"> Agree the representation for the Sub-National Transport Body, Transport for the South East. 	(KT)	4.15pm
14.	Growing Enterprise Fund (<i>paper attached</i>) – <ul style="list-style-type: none"> Consider the due diligence report for a potential GEF project. 	(RB)	4.30pm
Items for noting			
15.	EU Programme Update (<i>paper attached</i>) –		
16.	Directors Report (<i>paper attached</i>) –		
17.	Forward Programme (<i>programme attached</i>) –		

Next Meeting: 2.00-5.00pm – Thursday 27 July, 2017 – Ramboll, Woodlands, Southampton

Board Members attending:

Dave Axam – BT
Tim Colman – FSB
Cllr Ferris Cowper - East Hants DC
James Cretney - Marwell Wildlife
Nick Elphick – Pure World Energy
Geoff French – AECOM
Cllr John Furey - Surrey CC
Cllr Moira Gibson - Surrey Heath
Paul Hogg – Royal Holloway
Tim Jackson – Sparsholt College
Andrew Lambert - Electronic Media Services Ltd
Cllr Keith Mans - Hampshire CC
Louise Punter - Surrey CoC
Cllr Clive Sanders - Basingstoke & Deane BC
Mike Short – Telefonica
Chris Tinker - Crest Nicholson

Apologies received:

David Barnes- Farnborough Aerospace Consortium
Andy Barr - Army
Jason Gaskell – Surrey Community Action
Cllr Paul Spooner – Guildford BC

Guests attending:

Cllr Julia Potts - Observer
Toni Wootton – BEIS South Central Team
Mark Pearson – Surrey County Council
Rachel Ford – Surrey County Council
Kathy Slack – Enterprise M3 Director
Rachel Barker – Enterprise M3 Head of Programmes
Kevin Travers – Enterprise M3 Transport Project Manager
Justine Davie – Enterprise M3 Project Administrator